



LISTING FORM

Please complete both sides of form.

LISTING DEADLINE: June 12, 2009

COMPANY INFORMATION

(This information will appear in listing unless otherwise noted.)

Business Name: _____

Physical Address: _____

City: _____ State: _____ Zip: _____

Telephone: (____) _____ Toll-free: (____) _____ Fax: (____) _____

Business E-mail: _____ Web Site: _____

40-WORD DESCRIPTION

PLEASE CHECK HERE TO PICK UP LISTING AND 40 WORD DESCRIPTION FROM THE 2008-2009 DESTINATION PLANNING GUIDE.

Note: Exact numbers and details from last year's listings and all charts will be used again by checking this option.

*The CACVB reserves the right to edit all listings for content, consistency and length.

ADDITIONAL LISTING INFORMATION

I'm purchasing an ad with the listing.

I'm not purchasing an ad and I request _____ listings. Payment for listings will be invoiced.

* Additional listings are \$250.

Signature: _____ Date: _____

Email or Fax (will send proof to this address) : _____

Mail completed Listing Form to: Laura Huff, Marketing Department
Charleston Area Convention & Visitors Bureau
423 King Street
Charleston, SC 29403

OR FAX to: Laura Huff
(843) 853-0444

QUESTIONS? Contact:

ANDY RANKIN • (843) 805-3033 • ARankin@CharlestonCVB.com
SANDY NIVENS • (843) 958-3620 • SNivens@CharlestonCVB.com

LISTING FORM

If you purchase a display ad, you are entitled to one listing.

* Choose **one** category; or purchase additional listings (at \$250 each).

MEETING FACILITIES / THEMED VENUES

Contact: _____

Number of meeting/function rooms: _____

Number of breakout rooms: _____

Ceiling height (largest meeting room): _____

Total square footage (meeting & exhibit space): _____

Size of largest meeting room: _____

Classroom style capacity: _____

Theater style capacity: _____

Banquet capacity: _____

Kitchen on site? Yes No

THINGS TO SEE & DO

Contact: _____

Hours of operation: _____

Holidays you are open: _____

Motorcoach parking available? Yes No

Restaurant on site? Yes No

Type of Business: _____

MEETING & TOUR PLANNERS

Contact: _____

Type of business: _____

DINING

Contact: _____

Type of cuisine: _____

Private banquet rooms? Yes No

Capacity of banquet rooms: _____

Restaurant capacity for a group: _____

Meals served: B BR L D Late Night

Holidays you are open: Easter

Thanksgiving

Christmas

Motorcoach parking available? Yes No

MEETING ACCOMMODATIONS

Total number of guest rooms: _____

AAA Rating: 1 2 3 4 5 Diamond and/or Mobil: 1 2 3 4 5 Star

Distance from airport: _____ miles

Free parking?: Yes No

Number of committable rooms: _____

Accessible rooms? _____

Number of meeting rooms: _____

Number of breakout rooms: _____

Total square footage (meeting & exhibit space): _____

Size of largest meeting room: _____

Ceiling height (largest meeting room): _____

Classroom style capacity: _____

Theater style capacity: _____

Reception capacity: _____

Banquet capacity: _____

Number of 8' x 10' booths: _____

Full service restaurant on site? Yes No

Seating capacity: _____

Meals served: B BR L D Late Night

Room service? Yes No

High speed internet access? Yes No

Golf on site? Yes No

Spa on site? Yes No

Concierge level? Yes No

Health club? Yes No

Swimming pool? Indoor Outdoor None

GROUP TOUR FRIENDLY HOTELS

Baggage charges: _____

Motorcoach parking available on site? Yes No

Number of committable double/doubles: _____ Cor-

ridors: Indoor Outdoor Both